



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL H. JOHNSON
SECRETARY

DATE: September 29, 2026
TO: DE00435 Pre-Bid Meeting Attendees
FROM: Kayla Cooper, EI, Division Contract Engineer
SUBJECT: DE00435 Mandatory Pre-Bid Meeting Minutes

DocuSigned by:
Kayla Cooper
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2:00 PM – Sign in and Introduction of Meeting Attendees

2:02 PM – Draw attention to the following topics within the DE00435 – Railroad
Resurfacing Proposal:

- This is an electronic bid contract only and bids must be received on the Bid Express platform by 2:00pm
- Outline the requirements of the pre-bid meeting that participants are attending today and ensure that they have signed in under the correct company name for bidding purposes.
- Bring attention to the overall contract time and that all 26 locations are expected to be complete within this time frame.
- Bring attention to the limitations outlined in ICT #1 regarding school related facilities and disruption of the school day traffic patterns.
- Call attention to ICT # 3 as it relates to the floating date of availability and the provided 210 consecutive workdays.
- Call attention to the Railroad At-Grade crossing provision and mention that we intend to issue an addendum shortly after this meeting which provides additional clarity and requirements for Railroad insurance and guidance on the Right of Entry for this project specifically.
- Under the “Notes to Contractor” section, allowance and restrictions are made for the awarded Contractor to choose a Work Zone Traffic Control pattern that best suits the execution of certain maps within this contract.
- There will be no final surface testing required for any location within this contract

2:12 PM – Open the room to discussion, questions, or concerns regarding the proposal:

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION 5 CONTRACT OFFICE
1573 MAIL SERVICE CENTER
RALEIGH, NC 27699 - 1573

Customer Service: 1-877-368-4968

Website: ncdot.gov

Location:
1020 BIRCH RIDGE DR., DOOR B6
RALEIGH, NC 27610

- Question raised if there were any ICT's or traffic restrictions for the maps that boarder or involve US 1.
 - o Confirmation provided that there are no traffic restrictions for US 1
- Division 5 provided additional context that this is a pilot project and was specifically drafted to address common issues with coordinating resurfacing projects with various railroads in order to provide a smooth and finished product for the traveling public.
- Confirmation provided via email that one flagger can monitor two railroad crossings so long as they are adjacent to one another.
- Confirmation was provided that NCDOT will either pay for the railroad flagger up front, or the awarded Contractor will pay for the railroad flagger and receive reimbursement for that cost when the contract is completed.

2:30 PM – Meeting Officially Adjourned